

Tuesday, 2 December 2025

Tel: 01993 861000

e-mail: democraticservices@westoxon.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Committee Room 1, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 10 December 2025 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Genny Early (Vice-Chair), Adam Clements, Steve Cosier, Natalie King, Liz Leffman, Nick Leverton, Dan Levy, Paul Marsh, Stuart McCarroll, Michele Mead, Ruth Smith, Mark Walker, Alex Wilson and Alistair Wray

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments. The quorum for the Committee is six members.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 8)**
To approve the minutes of the Committee meeting held 11 November 2025.
4. **Chair's announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk by no later than 10.00am on the working day before the meeting.
6. **Report back on recommendations (Pages 9 - 12)**
For the Committee to note the Executive's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.
7. **Updates from Task and Finish Groups**
To receive any updates from the Committee's task and finish groups.
8. **2025/26 Quarterly Finance Review Q2 (Pages 13 - 36)**
Purpose
Pre-decision scrutiny of an Executive report detailing the financial performance of the Council in the second quarter of 2025/26.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the report and agree any recommendations it wishes to submit to the Executive.

9. **2025/26 Quarterly Service Review Q2 (Pages 37 - 100)**

Purpose

Pre-decision scrutiny of an Executive report detailing the service performance of the Council in the second quarter of 2025/26.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the report and agree any recommendations it wishes to submit to the Executive.

10. **Local Plan Annual Monitoring 2024/25 (Pages 101 - 162)**

Purpose

Pre-decision scrutiny of an Executive report detailing the Council's Local Plan Annual Monitoring Report for 2024/25.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the report and agree any recommendations it wishes to submit to the Executive.

11. **Promoting Rural Exception Sites**

Purpose

To receive a verbal update on the Council's work around promoting rural exception.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the presentation and agree any recommendations it wishes to submit to the Executive.

12. **Committee Work Programme (Pages 163 - 168)**

Purpose:

For the Committee to review and note its work programme.

Recommendation:

That the Committee notes and comments on the work programme.

13. **Executive Work Programme (Pages 169 - 178)**

Purpose:

To give the Committee the opportunity to comment on the Executive Work Programme.

Recommendation:

That the Committee agrees which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

(END)